

CYNGOR CYMUNED LLANBERIS

Minutes of the meeting held on 11th October 2023 at 7pm in Y Ganolfan.		
PRESENT		
Llinos Pritchard (Chairman)	Iola Owen	
Iwan Harding	Louise Price	
Emlyn Baylis	Nia Jones	
Kevin Jones	Kim Jones	
Trystan Thomas		
1.	CHAIRMAN'S WELCOME AND APOLOGIES	
	The meeting was formally opened by the Chairman, Llinos Pritchard who welcomed members to the October meeting. Apologies received from Cllrs. Rhys ap Gwilym, Helen Sharp and Gwilym Evans. Until a new Clerk is appointed Cllr. Heather Jones will voluntarily undertake the Council's administration.	
1.1	There were no members of the public present, but a letter has been received expressing concerns about anti – social behaviour in Llanberis. It was agreed to discuss this with item 1.4. Instances of anti-social behaviour were discussed along with possible solutions. One point raised in the letter was a public meeting - the Council would support this. The Clerk (temporary) will arrange a meeting at the beginning of November 2023 and to invite representation from the Police. CCTV in strategic areas in the village was discussed. One possible site was the Gwynedd Council toilets by the lake. The Clerk (temporary) reported that she had made enquiries with Gwynedd Council and is awaiting their response. Information about suitable systems is available via the Information Commissioner's Office. Following the public meeting and Gwynedd Council's response, it may be necessary to set up a committee to discuss the matter in detail.	CLERK
1.2	Local Nature Partnership– Information only. The Council has no information about any relevant local groups.	
1.3	IT Matters - the Clerk brought up the matter of having a specific e-mail address for the Council and its members. The Clerk (temporary) explained that this was not mandatory and that members could still use their personal e-mail accounts. It was agreed that the Council would subscribe to an e-mail account for the Clerk for an annual fee of £15.	CLERK
1.4	See item 7.0	
1.5	Remembrance Sunday – members of the Council will arrange the service by the Cenotaph. It was agreed that the Council would purchase a wreath.	
1.6	Road Safety Glanrafon – a report was received regarding the dangers at the footbridge in Glanrafon when cars are manoeuvring when children are walking from school. A meeting at the site by the School Transport Officer, representatives from the Community Council and the Police was convened recently. It was agreed that there was no easy solution but the School Transport Officer would liaise with the headteacher regarding picking up the children from Nant Peris and the Community Council would ask for a Safe Route to School - No Vehicles sign.	CLERK
1.7	Bilingualism – It was reported that many businesses on the High Street are using English only signs. The matter was discussed, and it was agreed that the Council would contact the businesses and encourage them to use both English and Welsh. The Clerk (temporary) would write to the businesses and	CLERK

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	offer support with translation if they are experiencing any difficulties with getting translation Services.	
2.0	DECLARATION OF INTEREST	
	Item 7.1 by Cllr. Llinos Pritchard.	
3.0	COUNTY COUNCILLOR'S REPORT	
3.1	Cllr. Kim Jones presented a written report on County Council matters. APPENDIX 1	
4.0	FINANCIAL REPORT AND CONFIRMATION OF EXPENDITURE	
4.1	Expenditure for September was confirmed. Due to changes in the Council's administration a financial report was not available. The Council was informed that there was £58,712.74 in the current bank account and £67.23 in the deposit account.	
4.2	Estimate for a SCRIBE package. Initial payment would be £249.00 (single payment) and a £408 annual subscription. The motion to subscribe was proposed and seconded and the Council agreed.	CLERK
4.3	The Finance Committee's recommendations for appointing a new clerk were presented: Salary Grade LC 22-27 £15.30 per hour – depending on experience 32 hrs per month. Annual expenses of £400. Expenditure to finalise the past Clerk's tenure with the council were presented.	
4.4	The Clerk presented a report on the Council's brass instruments and the report was endorsed by the Council. The cost of repairs and parts for the instruments was also confirmed. Invoice received for the parts needed and an invoice for repairs will be forwarded when the work is completed. Some of the instruments are in poor condition and not suitable for primary school children and these will be sold.	CLERK
5.0	CONFIRMATION OF MINUTES AND MATTERS ARISING	
5.1	Minutes of September 2023 were confirmed with a few amendments.	
5.2	Standing Orders – item to be re-tabled for November meeting.	
5.3	Bid for money for Christmas lights to the National Grid. – it was agreed that this was not needed this year.	
5.4	Request for a sign by the entrance to the castle – the matter was discussed and it was agreed to make a request to Gwynedd Council for hatching road markings since people are ignoring the double Yellow lines.	CLERC
5.5	Request made to Gwynedd Council for a bin, not displaying a 'dog' symbol, by the playground by the lake. The bin has been ordered but the officer was unable to give a purchase price but the weekly fee for servicing would be around £5.	
6.0	HIGHWAYS AND PUBLIC FOOTPATHS	
6.1	Report received that essential work will be taking place on the pavement by the 'llysoedd' (Tai Doctor). It is hoped that the work will start within 6 weeks and will involve traffic management as well as temporary restrictions to parking opposite the houses.	
7.0	CEMETERY- This item chaired by Cllr. Trystan Thomas	
7.1	Following a report by the previous Clerk and a site inspection by a stone mason, no further inspection of the memorial stones will be needed for the next 5 years. Work to re-erect the stones that were placed on the ground can be done either by anchoring them with steel dowels, the method currently used, for approximately £900 or to re-set them using a bonding material for £500.	CLERK

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	It was proposed to proceed with the current method of using steel dowels. There was a unanimous agreement.	
7.2	Risk Assessment and Cemetery Management policy – the Cemetery Committee will need to endorse the recommendations in readiness for both documents to be presented for adoption at the next meeting.	CHAIRMAN OF CEMETERY COMMITTEE
7.3	The extension of the current cemetery – it is understood that this matter has not been followed up with a letter to a neighbouring landowner.	CLERK
8.0	PLANNING APPLICATIONS	
	None	
9.0	COMMUNITY CHRISTMAS EVENTS	
9.1	Christmas trees- the trees for Llanberis and Nant Peris have been ordered along with delivery and erection. Arrangements will be made for putting the lights on them.	CLERK
9.2	Christmas lights – these have been ordered and a cheque will need to be sent before delivery. It is believed that they will be put in place by Gwynedd Council's Street lighting department.	CLERK
9.3	£2000 had been denoted in the budget for Community Christmas Events. It was agreed to increase the sum to £4000. The Council was in agreement.	CLERK
10.0	EXTERNAL REPORTS	
10.1	Verbal report received from the Council's representatives on Ysgol Dolbadarn's governing body. They were thanked for sharing the information.	
Signed:		Date:

Attachment 1

Report for the Community Council 11/10/2023.

- Fire Service Public Consultation closed on 30th September, Fire Service meeting will follow in October and the decision on whether the fire station will close will be known by December.
- Meeting with Ian Morgan (Highways Department GC) myself and Nia Jones – This was a meeting to discuss the state of the pavement from Coed y Glyn down to Well Street following numerous complaints by residents. Mr Morgan explained that the road will have to be closed for a brief period and letters sent to properties in the area warning of parking restrictions on the left-hand side of the road. He will provide an update in six weeks. The need for more dropped kerbs was also discussed and Mr. Morgan said that he would try to get some installed whilst the work on the pavement is being carried out. The poor condition of the pavement on the hill by Snowdon Mountain Railway Station /opposite the Vic was also brought up, he would visit the area and include this in the work plan.
- Plans for new housing on the site of the old library are on hold pending a site visit. (I think that this will be approved soon.) Declared an interest since my parents live in Ffordd Capel Coch.
- Meeting with the National Grid 06/10/2023: Phil Rose confirmed that they had contacted stakeholders to promote the Community Grant available. They will be supporting Marathon Eryri this year because they have had to move the marquee to the Vic. car park. They will also be paying for work to fill in the potholes in the car park. He also mentioned putting up 'project' signs on the roads to raise awareness of the work being done. Cyfeillion Ysgol Dolbadarn have been asked to provide more information with their application but the grant will be made available within the next few weeks.
- Peter Simpson from GC noted that an application for a grant through LleChi has been made for smart bins in the village such as the one in Maes Derlwyn. These bins have a greater capacity than normal bins and less likely to overflow. This is dependent on a successful grant application.
- Following a complaint about litter in the 'tunnel bends' Carwyn Williams has confirmed that some of the bollards will be replaced by boulders in Y Glyn because many of them have been damaged. A contractor will be appointed to complete the work in the Glyn Rhonwy layby and the Glyn. No date has been given.
- Arrangements for the Christmas Fair are well under way. Engie have agreed to pay for flyers and the Ganolfan have agreed to fund presents for the children in the Father Christmas Grotto.
- Full Council Meeting 28/09/2023 – Annual Performance Report and Assessment approved and adopted for 22-23. Annual governance and audit report 22-23 report approved. Review of constitution and adoption of changes to the Constitution. Notice of motion by Cllr. Gruff Williams that Gwynedd Council is committed to supporting traditional Welsh family farms that make a significant contribution to the economy in Gwynedd as well as sustaining the unique linguistic and cultural aspects of the county, and to lobby the Welsh Government to re-consider their decision that all farms should set aside 10% of land for tree planting.
- Discussing anti – social behaviour with Nia the local PCSO on numerous occasions during the incidents of vandalism in the village including public toilets and the school yard. Nia believes that there needs to be co-operation with Gwynedd Council to have CCTV cameras in place in an attempt to decrease incidents.

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